

POLICY & PROCEDURE



TITLE: Teen Family Planning Services				
Scope/Purpose: To assure timely access and appropriate confidential counseling to Adolescents age 17 and younger in accordance to FY 2014 Family Planning Policy Manual				
Division/Department: All HealthPoint FP Clinics			Policy/Procedure #:	
Original Date: 09/29/2008			<input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement for: Same	
Date Reviewed:	Date Revised:	Implementation:	CPIC Approved:	Board Approved:
11/13/13	11/13/13; 06/05/2014	07/13/14	07/03/14	
Responsible Party: Director Compliance/QA; Chief Medical Officer				

DEFINITIONS:

N/A

POLICY:

Adolescents age 17 and younger must be provided individualized family planning counseling and family planning medical services that meet their specific needs in a timely manner.

PROCEDURE:

- I. Confidentiality / Consent
 - A. Except as permitted by law, a provider is legally required to maintain the confidentiality of care provided to a minor. Confidential care does not apply when the law requires parental notification or consent or when the law requires the provider to report health information, such as in the cases of contagious disease or abuse.
 - B. Minors, age 17 and younger, are required to obtain consent from a parent or guardian before receiving certain medical services. Proof of a parent’s or guardian’s consent must be in the minor client’s medical record prior to providing family planning services.
 - C. Parental consent is not required for minors to receive pregnancy testing, HIV/STD testing or treatment for a STD. However, HIPAA Privacy Rules allow parents, as personal representative of their minor children, to access medical records on behalf of their children.
 - D. Situations in which parental consent is not required, as outlined in Texas Family Code Chapter 32 Sec. 32.003, may be found in the Consent Policy and Procedure.

- II. Appointments

Appointments should be made as soon as possible or at least within two (2) weeks of requested service.

- III. Assessment
 - A. Providers will complete the age appropriate risk assessment on adolescent patients 17 years of age and younger at the time of the Well Child Visit.

- B. Providers will complete the age appropriate social history on adolescent patients 17 years of age and younger at the time of the Annual Visit, Initial Visit or as indicated at interim visits.

IV. Counseling

- A. Adolescents age 17 and younger must be provide individualized family planning counseling and family planning medical services that meet their specific needs.
- B. Providers must address the following issues in counseling adolescents:
- Counseling should address all methods of contraception, including abstinence;
 - Counseling should include discussion about contraceptive options and safer sex practice that reduce risk for STI/HIV and pregnancy;
 - Counseling should prepare adolescents to use a variety of methods effectively, as the contraceptive needs may frequently change;
 - Adolescents should receive counseling on resisting attempts to be coerced into engaging in sexual activities; and
 - Counseling should include discussion about partner, date/dating and family violence, as well as available resources and/or assistance.

RELATED POLICY:

Abuse/Neglect Policy and Procedure
Consent Policy and Procedure

REFERENCES:

FY 2014 DSHS Family Planning Policy and Procedure Manual
Texas Family Code Chapter 32 Sec. 32.003 – (when minors can consent)

REQUIRED BY:

FY 2014 DSHS Family Planning Program Policy

ATTACHMENTS/ENCLOSURES:

POLICY/PROCEDURE TRACKING FORM

TITLE: Teen Contact Policy				
Scope/Purpose: To provide appropriate counseling to Adolescents age 17 and younger in accordance to FY 2014 Family Planning Policy Manual				
Division/Department: All HealthPoint Clinics			Policy/Procedure #:	
Original Date: 09/29/08			<input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement for:	
Date Reviewed:	Date Revised:	Implementation:	CPIC Approved:	Board Approved:
11/13/13	06/05/2014	07/03/14		
Date of Revision		Description of Changes		
11/13/13		Updated to new format		
06/05/2014		Updated with DSHS Family Planning terminology		